Transport and Warehouse Operations Supervisor Level 3 LEARNING JOURNEY - 12 Months



Month I

This session focuses on:

- The application of Health and Safety regulations
- Environmental impact of transport and warehousing
- Principles of vehicle choice

Month 3

This session focuses on:

- Recruitment and selection process and practice including working with inhouse and external resourcing teams.
- People management policies

Month 5

This session focuses on:

- Driver testing and licensing
- EU and domestic driver's hours and working time legislation

Month 7

This session focuses on:

- Rules and best practice guidance
- Road traffic rules, speed and weight limits and height restrictions
- Correct loading procedures for goods

Month 9

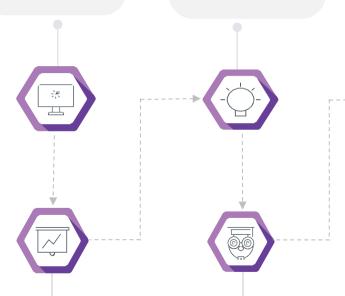
This session focuses on:

- Legislation governing operating licensing
- Vehicle maintenance requirements including scheduling and record keeping
- CPC Transport Management Training Assessment

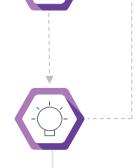
Month II

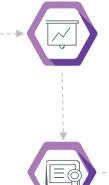
This session focuses on:

- Load security as per DfT code of practice, 'Safety of Loads on Vehicles'
- Transport compliance e.g. International legislation, transportation services and business entities











Month 2

This session focuses on:

- Organisational and individual KPIs and strategies for meeting these.
- Organisational procedures for delivering customer service, managing customer accounts, information and quotations

Month 4

This session focuses on:

- Reviewing staff performance including appraisals, performance development reviews
- Workplace efficiency
- IT systems and tools

Month 6

This session focuses on:

- Case Study Preparation
- Project Development
- Project Management

Month 8

This session focuses on:

- Road traffic incident procedures and offences
- Insurance requirements for fleet operators including level of cover, causes of invalidation.

Month 10

This session focuses on:

- The role of the health and safety executive and the driver and vehicle licensing
- Anti-smuggling, immigration and security controls

Month 12

This session focuses on:

- Gateway Review
- EPA support and guidance